

ANCHORAGE SENIOR ACTIVITY CENTER
ANCHOR-AGE CENTER, Inc.

Board of Directors Meeting
August 8, 2018

1 **CALL TO ORDER**

2 The meeting was called to order at 10:02 AM by Kris Warren.

3 **ATTENDANCE**

4 Mary Shields, (Secretary) took roll call and it was determined that a quorum was present.

5 Roll Call: Kris Warren (President), Judy Brady (Vice President), Mary Shields (Secretary), Rebecca
6 Mahaney (Treasurer), Jim Bailey, Tom Brennan, Nancy Groszek, Micky Becker

7 Board Members Excused: Lynn Paterna, Paula Pawlowski

8 Board Members Absent: Cal Williams

9 Recording Secretary: Kaire Speers

10 Endowment Trust Representative: Not present

11 ASAC Staff: Rebecca (Becky) Parker (Executive Director), Stephanie Rose
12 (Finance/Administrative Director), Kaire Speers (Executive Administrative Assistant), Julie
13 McFarland (Membership Coordinator)

14 Municipality of Anchorage Representative: Not present

15 Guests: Phil Kirk, Sally Ann Carey, Patricia Kate White

16 **INTRODUCTIONS:** New staff and guests were introduced.

17 Phil Kirk– Keep up the good work.

18 Sally Ann Carey – Introduced Patricia Kate White.

19 Patricia Kate White – Self nominated for upcoming Board of Directors

20 Kaire Speers – New staff, Executive Administrative Assistant

21 **AGENDA:**

22 Nancy Groszek moved and Jim Bailey seconded that agenda be approved as written. Motion
23 passed.

24 **PAST MEETING MINUTES:**

- 25 • Micky Becker and Rebecca Mahaney seconded. Motion passed. Nancy Groszek was not present
26 at last meeting, minutes stated she was present. Minutes to be amended by Mary Shields
27 (Secretary), prior to posting.

28 **MUNICIPAL LIAISON COMMENTS:**

- 29 • MOA Representative was not present, as Nancy Anderson has left MOA employment. There will
30 be a future meeting planned with MOA Officials to meet new liaison.

31 **COMMITTEE REPORTS:**

32 ***Endowment Committee***

- 33 • Matt Blattmacher – not present at meeting.

34 **Executive Committee**

- 35
 - Kris Warren – No report

36 **Finance**

- 37
 - Rebecca Mahaney moved to approve 2017 Audit. Micky Becker seconded. Motion

38 passed. Rebeca Mahaney moved for approval of June 2018 finance report - Mary

39 Shields second. Motion passed.

40 **Membership**

- 41
 - Judy Brady – Membership numbers are down but financially numbers are looking good.

42 There has been a slow decline in the Membership Committee; Co-Chair Sally Ann Carey

43 would like to look at the option of renaming/rebranding the Membership Committee to

44 Outreach Committee. Together with renaming/rebranding, the monthly meetings are

45 to change to bi-monthly.

46 **Operations**

- 47
 - Judy and Mary need to meet on proposed Bylaw changes.

48 **Fitness**

- 49
 - Did not meet in July

50 **Facilities**

- 51
 - Don Heflin is now the Operations Manager.

52
 - ASAC needs to look into the option of buying a 4-wheel drive truck for plowing or look at

53 a contract with a plow company

54
 - Curbs are being painted; Carpet replacement is set to begin in September.

55
 - Pool Room – There have been numerous complaints regarding noise, language, and

56 violence in the pool room. ASAC has closed the room until staff and members that

57 utilize the pool room can meet and come up with standard rules of conduct for the

58 room.

59 **Ad Hoc**

- 60
 - Self-Assessment – Lynn Paterna: No report

61 **GENERAL MANAGER REPORT – REBECCA PARKER (also see attached report)**

- 62
 - Current areas of focus will be the carpet installation starting in September.

63
 - There is a series called “Aging Smart – Let’s Talk” that ASAC will be hosting in conjunction with

64 AARP. This is a 6 part series.

65
 - We are working on formulating a disaster plan along with employee safety training. Included in

66 the safety training and disaster plan with be a set of Standard Operating Procedures. The plans

67 and SOP will be presented to the Board in December.

68
 - Becky needs to set up a meeting with Stephanie Hayden, Steve Solari and Gala Committee

69 regarding next year’s Garden Gala. Patrick Curtis will be joining the team in September as the

70 Health and Program Director.

71
 - Set up meeting with Judith Crotty, Wells Fargo.

72
 - Also asking Rasmuson Foundation for matching grant, Mr. Rasmuson told Becky to think big as

73 far as requests go.

- 74 • There will be a nutritionist coming in to help the Arctic Rose with calorie identification on the
75 menus.

76 **OLD BUSINESS**

- 77 • Beer and wine permit – ASAC needs to meet with the Fairview Community Council for approval
78 on the permit. The intention for ASAC to carry a beer and wine permit must run in a paper for
79 public notice for 3 consecutive weeks. The application also needs to be posted in a public
80 location and on bulletin boards.

81 **NEW BUSINESS**

- 82 • Board Nominations are as follows:
83 ○ Gordon Glaser
84 ○ Mary Shields
85 ○ Patricia Kate White
86 ○ Selinda Grenn
87 ○ Rebecca Mahoney
88 ○ Lynn Paterna
89 ○ Micky Becker
90 • Judy Brady moved to accept nominations, seconded by Nancy Groszek. Motion carried.
91 • Ice Cream Social is August 15th; this is the chance for the new nominees to meet the members.

92 **DIRECTOR COMMENTS**

- 93 • Mary Shields – excused from September and October meetings due to travel
94 • Nancy – would like to see ASAC use less plastic/Styrofoam.
95 • Gordon – Would like to see meeting times changed.
96 • Judy Brady – Would like to create a SWAT type team to deal with immediate issues.
97 • Kris Warren – Would like to see Board Members attend more functions.

98 **ADJOURNMENT**

99 **It was moved by Mary Shields that the Board meeting be adjourned at 11:52 a.m. Motion approved**
100 **unanimously.**

101 **Minutes Submitted by:**

102 **Mary E. Shields, Secretary**
103 (per Recording Secretary)

104
105 Proposed Board Meeting Dates for 2018*:
106 09/12/18 10/10/18 11/14/18 12/12/18