

ANCHORAGE SENIOR ACTIVITY CENTER
ANCHOR-AGE CENTER, Inc.
Board of Directors Meeting
May 09, 2018

1 **ATTENDANCE**

2 **Board Members Present:** Kris Warren (President); Rebecca Mahaney (Treasurer); Mary
3 Shields (Secretary); Jim Bailey; Tom Brennan; Lynn Patema; Nancy Groszek; Micky Becker;
4 Paula Pawlowski

5 **Board Members Excused:** Judy Brady (Vice President)

6 **Board Members Absent:** Calvin Williams

7 **Recording Secretary:** Eileen (Nicky) Nickoloff

8 **Endowment Trust Representative:** Tom Kibler (Jay/Kibler Group, Merrill Lynch)

9 **ASAC Staff:** Rebecca (Becky) Parker (General Manager); Malorie Spreen ((Program/Operations
10 Director); Stephanie Rose (Finance/Administration Director)

11 **Municipality of Anchorage Representative:** None at this meeting

12 **Guests:** Gordon Glaser (Past-President)

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14 **Call to Order:** The meeting was called to order by Kris Warren, President, on 05/09/2018 at
15 10:00 a.m. after a roll call was taken by the Secretary and it was determined that a quorum was
16 present and business could be conducted.

17 **Introductions:** Staff and guests were introduced.

18 **Guest Comments:** none.

19 **Agenda:**

20 *Rebecca Mahaney moved and Nancy Groszek seconded that the Agenda be approved as*
21 *written; approved unanimously.*

22 **Minutes from Prior Meeting:**

23 *Tons Brennan moved and Micky Becker seconded that the minutes for the Board of Director's*
24 *meeting dated April 11, 2018 be approved. Motion passed unanimously.*

25 **COMMITTEE REPORTS: STANDING COMMITTEES**

26 **Endowment: (Tom Kibler):** Spencer Wilson has left Merrill Lynch, so report was given by
27 Tom Kibler of the Jay/Kibler group. Mr. Kibler described a market with a lot of volatility and
28 more anticipated. As of 4/30, the account is down 1.2% so far this year, with total assets of \$4.43
29 million.

30 **Executive Committee: (Kris Warren)** — no meeting held.

31 **Finance (Rebecca Mahaney)** — The Finance Committee met on Monday and reviewed and
32 approved the March report showing that ASAC is in the black for the month as well as in the
33 black for the year-to-date. Stephanie Rose reviewed the detailed financial report with the Board;
34 some monies for the Gala are included in the report. *Rebecca Mahaney moved acceptance of the*
35 *March 2018 finance report, seconded by Nancy Groszek; the motion was approved*
36 *unanimously.*

37 A \$5,000 grant for fall prevention was received and will allow for expansion of current services.
38 The book sale had a profit of \$8400. Due to the Gala, the next meeting of the Finance Committee
39 will be June 18.

40 **Membership/Outreach:** no report.

41 **Operations (Mary Shields for Judy Brady):** There was a lengthy discussion about possible
42 changes to Bylaws and/or Standing Rules about electing or appointing some Board members, as
43 well as terms for officers. The Bylaws Committee will discuss these topics further and will
44 make a suggestion to the Executive Committee whose recommendations will be presented to
45 the Board. Both Kris Warren's and Rebecca Mahaney's terms of office expire in July or until
46 they are replaced by another Board member elected to their office.

47 **Fitness (Nancy Groszek):** The Fitness Committee appreciates the Board's recognition of Tim
48 Chinn and his 20 years at ASAC. The Committee will not meet during June, July and August.

49 **Facilities and Engineering (Malorie Spreen):** This committee meets the first Wednesday of
50 each month at 1 pm, and is actively seeking new members. The parking lot was swept and gravel
51 removed on 5/1 and building filters were changed the following day. Carpeting will be replaced
52 when MOA makes final decisions regarding distributors. New picnic tables and white tables are
53 being ordered for the facility from the Rasmuson grant.

54 **AD HOC COMMITTEES**

55 **Self-Assessment (Lynn Paterna):** much work has been done in this area since the effort started
56 and will aid greatly when the next reassessment is due.

57 **Gift Shop (Malorie Spreen):** work is on hold for the moment. ASAC will not have a booth at
58 the Anchorage Saturday market.

59 **EXECUTIVE DIRECTOR'S REPORT (Highlights)**

60 (A more complete Executive Director's report is considered incorporated within these minutes).

61 **Prop 7 Facility Upgrades:** A meeting was held with the MOA's Facility and Project Directors
62 to plan for carpeting and other Prop 7 items; currently ASAC is awaiting for the city to release
63 the funds to the Facilities Department.

64 **Advocacy: The Alaska** Commission on Aging representatives met at ASAC to review their
65 annual plan with Anchorage seniors and to survey the audience on various topics affecting
66 seniors. Topics of discussion ranged from transportation, affordable housing and access to
67 health care, to other senior benefits and services.

68 **Seward Spring Outing:** A group of 13 ASAC members and guests traveled to Seward on May
69 4th and 5th. Although Friday was a bad day to travel (it rained and blew, and the group
70 encountered a spring snowfall!), a safe trip was made and the group had time for lunch on
71 Friday and to take a Major Marine 4-hour glacier tour. After a group dinner that night, on
72 Saturday there was a tour of the Sealife Center and a leisurely trip home.

73 **Gala Committee Report:** Almost all tables have been sold and a number of live auction items
74 secured. A successful event is anticipated.

75 **OLD BUSINESS**

76 **Beer and Wine License:** work on this application proceeds, with fingerprinting of the Board
77 officers and certain staff members continuing. Once this is complete, forms will be submitted and a
78 meeting with the Community Council will be planned.

79 **NEW BUSINESS**

80 There will be a presentation on Spine health on 5/21 at 2pm.

81 A sponsor is needed for the Volunteer luncheon.

82 **DIRECTOR COMMENTS**

83 Paula Pawlowski will chair the Anchorage Sister's City Commission, which will be celebrating its
84 40th anniversary. There will be a series of speakers starting 9/5.

85 Malorie Spreen announced that Farmer's Market coupons will be distributed in mid-June.

86 **ADJOURNMENT**

87 *It was moved by Mary Shields, seconded by Paula Pawlowski, that the Board meeting*
88 *beadjourned at 12:30 p.m. This was unanimously approved.*

89 **Minutes Su milted by:**

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91

92 **Mary . Shield Secretary**
93 **per Recording Secretary)**

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95

96 **Proposed Board Meeting Dates for 2018*:**

97 **6/20/18** 7/11/18 8/8/18 9/12/18 10/10/18**

98 **11/14/18 12/12/18**

99 *Dates are subject to change due to holidays or other unexpected occurrences.

100 * *This meeting has been postponed by one week to 6/20 due to the Gala.