

**ANCHORAGE SENIOR ACTIVITY CENTER  
ANCHOR-AGE CENTER, Inc.  
Board of Directors Meeting  
February 14, 2018**

**ATTENDANCE**

**Board Members Present:** Judy Brady (Vice-President); Mary Shields (Secretary); Rebecca Mahaney (Treasurer); Sally Ann Carey; Jim Bailey; Paula Pawlowski

**Board Members Excused:** Kris Warren (President); Nancy Groszek; Tom Brennan; Lynn Paterna; Calvin Williams

**Recording Secretary:** Eileen (Nicky) Nickoloff

**Endowment Trust Representative:** Report Only

**ASAC Staff:** Rebecca (Becky) Parker (General Manager); Malorie Spreen ((Program/Operations Director); Stephanie Rose (Finance/Administration Director)

**Municipality of Anchorage Representative:** Not at this meeting

**Guests:** Gordon Glaser (Past-President); Linda Cooper

**Call to Order:** The meeting was called to order by Rebecca Mahaney, Treasurer, on 02/14/2018 at 10:04 a.m. at which time it was determined by roll call that a quorum was not present. In anticipation of one more Board Member's anticipated presence, discussion was held regarding Resolution ASC 01-2018 supporting the use of two of ASAC's annual Beer and Wine permits for the Fur Rendezvous Pioneer Dinners to be held February 24, 2018 and March 3, 2018.

Discussion was also held regarding the acceptance of Sally Ann Carey's resignation from the Board effective April 1, 2018, and the process required for her replacement.

Quorum was established at 10:33 a.m. after a roll call was taken by the Secretary and it was determined that a quorum was present and business could be conducted.

*Sally Ann Carey moved, seconded by Paula Pawlowski that Resolution ASC 01-2018 be adopted. Motion passed unanimously.*

**Approval of Agenda:** It was *moved by Judy Brady, seconded by Mary Shields that the Agenda be approved with the addition of Resolution ACS 01-2018. Motion passed unanimously.*

The Board concurred with President Kris Warren's appointment of Micky Becker to the seat being vacated by Sally Ann Carey effective April 1, 2018, term to be defined in accordance with ASAC Policies and Procedures.

*Approval of Minutes: Sally Ann Carey moved, seconded by Paula Pawlowski that the Minutes of January 10, 2018 be approved. Motion passed unanimously.*

**Introductions:** Staff and guests were introduced.

**Municipal Liaison Comments: (Nancy Anderson):** Ms. Anderson was not present. No report was presented.

**COMMITTEE REPORTS: STANDING COMMITTEES**

**Endowment: Spencer Wilson was unable to attend.** A filed report showed the fund at approximately \$4.5 million,

**Executive Committee: (Kris Warren) – no report**

**Finance (Rebecca Mahaney) –** Stephanie Rose reviewed the Financial Statement for December 20, 2018 with the Board and answered any questions Board Members had regarding the report.

42 *Paula Pawlowski moved acceptance of the December 2017 finance report, seconded by Jim*  
43 *Bailey; the motion was approved unanimously.*

44 **Membership/Outreach (Sally Ann Carey):** There has been a strong effort to push for Annual  
45 Memberships.

46 **Operations (Judy Brady):** Operations are going well.

47 **Fitness (Nancy Groszek):** in Nancy's absence, Malorie Spreen informed the Board that  
48 discussions are being held to do a fund raiser to replace the Charity Walk has been cancelled for  
49 2018.

50 **Facilities and Engineering Report (Sally Ann Carey):** No formal meeting was held, but Sally  
51 Ann Carey reported that in-roads are being made with the Municipality regarding the Center's  
52 being an emergency response center. With her leaving the Board, a new individual will need to  
53 be made as contact point for this matter.

#### 54 **AD HOC COMMITTEES**

55 **Self-Assessment (Lynn Paterna):** No report in Ms. Paterna's absence.

56 **Gift Shop (Sally Ann Carey):** change to the gift shop remains a work in progress. The  
57 Committee is still exploring ways to get more space.

#### 58 **GENERAL MANAGER'S REPORT (Highlights)**

59 (A more complete General Manager's report is considered incorporated within these minutes).

60 **Advocacy:** ASAC is include in the Bond issue which will be on the Municipality of Anchorage  
61 election ballot in April. She asked that Board Members spread the word.

62 The Juneau trip was great and well received by the members of the Legislature and the  
63 Governor. A combination of groups met Tuesday morning to discuss the most effective ways to  
64 move forward. A list of attendees is contained in Ms. Parker's report.

65 **Grant Applications:** A grant application has been made to present a Fall prevention program;  
66 application has been made to the Rasmuson Foundation for furniture upgrades and a piano (as  
67 the ones at ASAC are quite aged); a continuation of the Atwood Foundation Grant has been  
68 requested for the continuation of the Perry Eaton mask making classes and various concerts.  
69 Grant applications have been made to Wells Fargo and First National Bank. Monies are being  
70 sought to help with the celebration of ASAC's 35<sup>th</sup> anniversary.

71 **Gala Committee:** Perry Green has accepted his nomination to be the Honorary Chair for this  
72 year's Gala.

#### 73 **OLD BUSINESS**

74 **Beer and Wine License:** work on this application continues. The Executive Committee  
75 members have been asked to complete the fingerprinting portion of the application.

#### 76 **NEW BUSINESS**

77 **Discussed above – Resolution: ASC 01-2018; Sally Ann Carey's resignation from the**  
78 **Board**

79 **DIRECTOR and STAFF COMMENTS:** Malorie Spreen stated that the first \$20,000. From  
80 the benefits coordination Grant has been received. The ASAC Annual Meeting has been  
81 scheduled for April 10, 2018, 1:30 – 3:00 p.m. Directors are asked to attend if possible,

82 **ADJOURNMENT**

83 *It was moved by Sally Ann Carey, seconded by Paula Pawlowski, that the Board meeting be*  
84 *adjourned at 12:05 p.m. This was unanimously approved.*

85 **Minutes Submitted by:**

86  
87 Mary E. Shields, Secretary  
88

89 Mary Shields  
90

91 **ACTION ITEMS**

92 **Beer and Wine License:** Application to be completed and submitted in early 2018.

93 **Board Orientation/Training:** a date needs to be set for this training, possibly in April.

94 **Panic Buttons:** Rebecca Parker will discuss with APD.  
95

96 **Proposed Board Meeting Dates for 2018\*:**

97 **2018 Meetings:**

|            |         |          |          |          |
|------------|---------|----------|----------|----------|
| 98 3/14/18 | 4/11/18 | 5/9/18   | 6/13/18  | 7/11/18  |
| 99 8/8/18  | 9/12/18 | 10/10/18 | 11/14/18 | 12/12/18 |

100  
101 \*Dates are subject to change due to holidays or other unexpected occurrences.