

ANCHORAGE SENIOR ACTIVITY CENTER  
ANCHOR-AGE CENTER, Inc.  
Board of Directors Meeting  
February 15, 2017

**Call to Order – Quorum:**

Board Members Present: Kris Warren (President); Judy Brady (Vice-President); Mary Shields (Secretary); Rebecca Mahaney (Treasurer), telephonically; Gordon Glaser; Lynn Paterna; Tom Brennan; Calvin Williams

Board Members Excused: Sally Ann Carey; Theresa Hoffmann; Nancy Groszek

Board Members Absent:

Recording Secretary: Eileen (Nicky) Nickoloff (Absent)

Endowment Trust Representative: Matt Blattmachr (Absent)

ASAC Staff: Rebecca (Becky) Parker (General Manager); Malorie Spreen (Program Director); Stephanie Rose (Accounting); Julie McFarland (IT/Membership)

Municipality Representative: David Levy (Absent)

Guests: Linda Cooper; Sid Atwood

The meeting was called to order by Kris Warren, President, on 02/15/2017 at 10:00 a.m. after a roll call was taken by the Secretary and it was determined that a quorum was present and business could be conducted.

**Introductions:** Staff present was introduced and two guests, Linda Cooper and Sid Atwood were acknowledged by the President.

President Warren presented Sid Atwood with a Certificate of Recognition and a gift card to the Arctic Rose for his previous service on the Board.

**Guest Comments:** Sid Atwood stated that he would make his comments during the Facilities and Equipment report.

**MOA:** no report.

**Agenda:**

*Mary Shields moved and Calvin Williams seconded that the agenda be approved; approved unanimously.*

**Minutes from Prior Meeting:**

*Gordon Glaser moved and Tom Brennan seconded that the minutes for the Board of Director's meeting dated January 18, 2017 be approved; approved unanimously.*

**COMMITTEE REPORTS: STANDING COMMITTEES**

**Endowment: (Matt Blattmachr):** Matt Blattmachr was not present. Stephanie Rose stated that the distribution allocation was set at \$117,000.

**Executive Committee: (Kris Warren)** – The Executive Committee did not meet this month.

**Finance (Rebecca Mahaney, on telephone)** - There was a meeting of the Finance Committee on Monday, February 13<sup>th</sup>. There was not a quorum present but the consensus of the members there was to bring the November and December 2016 financials before the Board for approval. These financials were emailed to the Board Members on 02/14/17. Both months closed in the black. *Rebecca Mahaney moved and Gordon Glaser seconded that the Board accept the November and December 2016 financials and that they be approved. Motion carried unanimously.* Rebecca stated that the contract with the Municipality should have been approved

40 Tuesday, February 17<sup>th</sup>. Both Calvin Williams and Kris Warren believed that it passed on the  
41 MOA Consent Agenda.

42 **Membership/Outreach (Judy Brady)** – Judy stated that Linda Cooper has joined the  
43 Membership committee. Tom Brennan asked members of the Board to bring in the names of  
44 their doctors with addresses so they could be put on the distribution list for the Borealis. He has  
45 rescheduled the meeting with Senior Voice Editor, David Washburn. Lynn Paterna stated they  
46 are waiting for Sally Ann Carey to get better so we can incorporate current Safety Tips in the  
47 Borealis. Judy Brady said they are looking for other bright spots and may add some of the funny  
48 items she gets from Sally Ann. She also stated that the income from membership is holding, but  
49 we need more members. Various ideas were discussed.

50 **Operations:** no report.

51 **Facilities and Equipment (Gordon Glaser):** Gordon stated that the van purchase was in a  
52 holding pattern regarding the cost of shipping one up or buying locally. Rebecca Mahaney will  
53 contact Sally Ann and work with her on transportation.

54 Sid Atwood covered various items regarding equipment and reported on the sprinkler pipe  
55 damage. Stated that the new dishwasher was working great.

#### 56 **AD HOC COMMITTEES**

57 **Self-Assessment (Lynn Paterna):** Lynn gave Becky the Power Point for the matrix. She also  
58 stated that Dr. Chase has agreed to continue to work with ASAC. Lynn wants to restart  
59 Committee meetings for the last Wednesday of the month. Student reports are not yet complete.  
60 At the January 25 meeting, a determination will be made of how to set up the self-assessment  
61 survey. Malorie Spreen reported on the self-evaluation meeting and how ASAC plans to  
62 proceed. First priority issue tackled is Safety and a Report was distributed which is incorporated  
63 herein by reference. She distributed a calendar for ASAC meetings and events specifically for  
64 the Board and explained the coding.

#### 65 **GENERAL MANAGER’S REPORT (Highlights)**

66 The piano has been properly tuned thanks to Gordon and Mary Jo. The first piano concert is  
67 scheduled during today’s weekly get-together, Becky also stated that ASAC has received \$5,500.  
68 from ConocoPhillips for the Garden Gala and Health and Wellness: \$3,000 for Health and  
69 Wellness and \$2,500 for the Garden Gala. The Pioneer Dinners are scheduled for February 25<sup>th</sup>  
70 and March 4<sup>th</sup>. The ASAC Housing Committee and Board completed a Visioning Session led  
71 by facilitators from Agnew Beck Communications and Cook Inlet Housing. Garden Gala  
72 planning is moving forward. A copy of the full General Manager’s Report will be filed with an  
73 approved copy of these Minutes which includes the meetings in Juneau.

#### 74 **OLD BUSINESS:**

75 **MOA Budget:** The upcoming MOA contract has been under review for revision by ASAC and  
76 the Department of Health and Social Services. It appears this was approved at the Assembly  
77 meeting on 2/14/17.

#### 78 **NEW BUSINESS:**

79 **BOD officer positions to be vacant:** President Warren reminded the Board that Both the  
80 President and Treasurer positions on the Board will be vacant later this year.

81 **BOD General Work Session:** The schedule for the annual BOD work session to update the  
82 Strategic Plan on March 25 from 10 am to 2 pm was reconfirmed. Lunch will be provided. The  
83 date of the Annual Meeting is May 10<sup>th</sup>.

84 **DIRECTOR'S COMMENTS**

85 Previous changes to the Standing Rules were distributed to the Board at the beginning of the  
86 meeting by Julie McFarland. *Gordon Glaser moved, seconded by Judy Brady that the Board*  
87 *confirm previous approval of changes to the Standing Rules; approved unanimously.*

88 **ADJOURNMENT**

89 *Tom Brennan proposed adjournment at 12:10 pm, seconded by Mary Shields and*  
90 *unanimously approved.*

91  
92 Minutes Submitted by:

93  
94 Mary Shields, Secretary  
95 (per recording secretary)

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98  
99 **Proposed Board Meeting Dates for 2017\*:** 03/08/17 04/12/17 05/12/17  
100 06/14/17 07/12/17 08/09/17 09/13/17  
101 10/11/17 11/08/17 12/13/17

102 \*Dates are subject to change due to holidays or other unexpected occurrences.