

ANCHORAGE SENIOR ACTIVITY CENTER
ANCHOR-AGE CENTER, Inc.
Board of Directors Meeting
December 14, 2016

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Call to Order – Quorum:

Board Members Present: Kris Warren (President); Judy Brady (Vice-President); Mary Shields (Secretary); Rebecca Mahaney (Treasurer), telephonically; Gordon Glaser; Lynn Paterna; Nancy Groszek; Theresa Hoffmann; Calvin Williams
Board Members Excused: Sally Ann Carey; Tom Brennan
Recording Secretary: Eileen (Nicky) Nickoloff
Endowment Trust Representative: Matt Blattmachr
ASAC Staff: Rebecca (Becky) Parker (General Manager); Malorie Spreen (Program Director); Stephanie Rose (Accounting)
Municipality Representative: David Levy (absent)

Guests: none present

The meeting was called to order by Kris Warren, President, on 12/14/16 at 09:10 a.m, after it was determined that a quorum was present and business could be conducted.

Introductions: A roll call was taken by the Secretary.

Guest Comments: none.

MOA: no report.

Agenda:

Theresa Hoffmann moved and Gordon Glaser seconded that the agenda be approved with the addition of a discussion of the city bus situation and a discussion of the fitness committee. Approved unanimously.

Minutes from Prior Meeting:

Mary Shields moved and Nancy Groszek seconded that the minutes for the Board of Director dated November 9, 2016 be approved, with correction of a minor typographical error. Approved unanimously.

COMMITTEE REPORTS: STANDING COMMITTEES

Ad Hoc Committees:

Endowment: (Matt Blattmachr): After minor balancing of accounts, the fund has reached \$4.047 million. Keith Green and Matt Blattmachr were elected to serve consecutive terms as Chair and Vice-Chair of the Endowment Fund. It was proposed that the Fund work with Becky Parker on grants and fund raising. Details may be presented at the next Executive Committee meeting. There is also consideration of a “Kitchen Cabinet” in January 2017 to consider the effect of the new Presidential administration upon ASAC.

Executive Committee: (Kris Warren) – this Committee met last week to discuss Capital projects in the works, as well as the Operating budget. The parking lot project (Phase I) is almost complete. Additionally, new boilers have been installed

Finance (Rebecca Mahaney, on telephone) - *Rebecca Mahaney moved and Nancy Groszek seconded approval of the September and October financial reports; these were approved unanimously.* As of the end of October, overall funds are in the black by \$26K. The Noel Bazaar

40 was also a success. The Finance committee meeting will be cancelled in January due to the
41 Martin Luther King Holiday.

42 **Membership/Outreach (Judy Brady)** – Membership dues collected were higher than last
43 year’s, but this was in part due to the increase in the dollar amount for dues, since membership
44 numbers were 50 less. Calls were made to members urging renewal and membership tables have
45 been set up at many events. More volunteers and committee members are needed.

46 *Pecha kucha* presentations will be made at the next Board meeting.

47 Lynn Paterna suggested Senior Summits for 2017, possibly talks on topics of interest to seniors.

48 Due to time constraints because of a legislative luncheon, reports from the Operations, Facilities
49 and Equipment and Fitness Committee were not presented.

50 **OLD BUSINESS:**

51 **Budget for 2017:** A proposed budget for 2017 was presented by President Kris Warren. This
52 looked at both income and expenses and included estimates for expected increases in services
53 like electricity etc. The proposed budget does reflect actual income/expenses. *Kris Warren*
54 *proposed and Mary Shields seconded including \$5K to the proposed budget for a 2 year beer*
55 *and wine license as an experiment; this would be revisited at a later time. This motion, as well*
56 *as the proposed budget, was approved unanimously.*

57 **NEW BUSINESS:**

58 **Executive Session:** *A brief Executive Session was proposed by Gordon Glaser, seconded by*
59 *Teresa Hoffmann, to discuss a proposed personnel budget.* The regular Board meeting resumed
60 after this brief discussion.

61 **MOA Contract:** ASAC had a contract audit in 2016 and presented its own scope of services to
62 the MOA; waiting for the MOA response.

63 **Proposed cuts to MOA bus service:** Gordon Glaser and several other members attended the
64 Assembly meeting where the proposal to cut the Route 13 bus service was announced. This
65 would limit accessibility of residents to ASAC, hospitals and shopping centers.

66 **The Board adjourned at 11:25 am, due to the legislative lunch.**

67 Minutes Submitted by:

68 Mary Shields, Secretary

69 (Per Recording Secretary)

72 **GENERALMANAGER REPORT:**

73 Although there was not adequate time to discuss this report at the Board meeting, a full General
74 Manager’s report prepared by Becky Parker was handed out at the Board meeting and will be
75 filed with these minutes. Highlights include:

76 The ASAC Housing Team met with Cook Inlet representatives and KPB architects to develop a
77 vision and identify what specifics they would like to see in a potential housing project plan.

ASAC Board of Directors Meeting December 14, 2016

78 A \$34,500 donation was received from the Block Foundation for a passenger vehicle for ASAC.
79 Interior security cameras have been installed throughout the Center.

80 **Proposed Board Meeting Dates for 2017*:**

81	01/18/17**	02/15/17**	03/08/17	04/12/17	05/12/17
82	06/14/17	07/12/17	08/09/17	09/13/17	10/11/17
83	11/08/17	12/13/17			

84 *Dates are subject to change due to holidays or other unexpected occurrences.

85 ** Normal meeting date delayed one week due to scheduling conflicts.