

ANCHORAGE SENIOR ACTIVITY CENTER
ANCHOR-AGE CENTER, Inc.
Board of Directors Meeting
May 11, 2016

Call to Order – Quorum:

Board Members Present: Kris Warren (President); Nancy Groszek (Vice-President), Rebecca Mahaney (Treasurer); Theresa Hoffmann (Secretary); Mary Shields; Maria James; Lynn Paterna; Judy Brady; Gordon Glaser
Board Members Excused: Sid Atwood; Gary Wells
Recording Secretary: Eileen (Nicky) Nickoloff
Endowment Trust Representative: none present
Municipality Representative: David Levy
Staff Attendees: Rebecca (Becky) Parker (General Manager); Malorie Spreen (Program Director); Stephanie Rose (Accounting)

The meeting was called to order by Kris Warren, President, on 05/11/16 at 10:05 a.m. after it was determined that a quorum was present and business could be conducted.

Introductions: A roll call was taken by the Secretary.

Guest Comments:

MOA (David Levy): David thanked Rebecca Parker and ASAC staff for their work to make Older Americans Month kickoff such a successful event. Pete Weimer was selected to win the Ron Hammett award.

Agenda:

Nancy Groszek moved and Mary Shields seconded approval of the agenda; approval was unanimous.

Minutes from Prior Meeting:

Mary Shields moved and Theresa Hoffmann seconded approval of the BOD minutes from 04/13/2016; approval was unanimous.

COMMITTEE REPORTS: STANDING COMMITTEES

Endowment – a report was received from Matt Blattmahr but was not received in time to be discussed at the Board meeting.

Executive (Kris Warren) – the Executive committee met last week, to discuss an update on the Gala as well as parking lot improvements. Updated Policies and Procedures have been posted on the website. Becky Parker reminded the Board that there is a need for a 5-Year Fund Development plan.

Finance (Rebecca Mahaney) - Rebecca Mahaney presented the March 2016 financial report for approval by the Board; after discussion, this was approved unanimously. Losses continue.

Nicky Nickoloff brought up the subject of the annual Charity Walk. At this time, no moneys are budgeted for fitness equipment maintenance, repair or replacement and these funds have been supplied by money received from the Charity Walk. However, two years ago this function was given over to a private contractor, who takes \$20 of every \$35 fee for the walk. This has resulted in less money collected and numerous difficulties with registration and other administration.

38 Should our participation in this function be discontinued, money would need to be budgeted for
39 these items.

40 **Membership Outreach (Judy Brady)** – total membership numbers continue to fall. This
41 highlights the need to keep better track of both membership and participation, because people
42 need to see a benefit to membership and now there are those who participate without
43 membership. There will be a membership drive in September, targeting those 50 years old and
44 older. The Committee is looking at opportunities for cross-promotion, as well as ways to
45 encourage more people to volunteer.

46 The Committee came up with ASAC Value Words to highlight: Inclusiveness and Community;
47 Learning; Health and Wellness; Encouragement; Enthusiasm and Fun; In a Safe Facility.

48 **Operations (Nancy Groszek)** – no report.

49 **Facilities and Equipment (Kris Warren for Sid Atwood)** – Fire alarm upgrade is on-going by
50 MOA. There was some discussion about whether summer hours for the Center (Tuesday and
51 Thursday evenings; Saturdays) may be cut back; no decision was reached.

52 **Ad Hoc Committees:**

53 **Parking Lot Improvements:** the design for Phase I is complete and out to bid. Work will
54 hopefully be done by the end of summer and includes drainage, asphalt for some areas and
55 lighting. Work may necessitate closing of some areas of the parking lot intermittently.

56 **Self Assessment (Lynn Paterna)** – work continues with Dr. Chase, a member of the Human
57 Services Department at UAA.

58 **Kitchen Cabinet** - organizational work continues with the assistance of Doug Rose of IHOP.

59 **GENERAL MANAGER’S REPORT:**

60 A full General Manager’s report prepared by Rebecca (Becky) Parker was handed out at the
61 Board Meeting and previously sent to Board members.

62 **Gala:** a number of outstanding live and silent auction items are being received.

63 Mr. Rasmuson will be speaking at ASAC on May 26 regarding the Rasmuson Economic Plan.
64 He will be given a tour of the Facility and thanks for his continuing support. Application for the
65 next Rasmuson grant is being finalized, and includes items such as a security and safety camera
66 system, audio/visual equipment and new lobby furniture.

67 New breakfast and lunch menus were introduced the beginning of May, and 10% discounts
68 implemented for members and employees.

69 Carmen Montano, Health and Wellness, resigned after five years at ASAC. She was honored at
70 the All Employee Quarterly meeting. Atiba Cooper also resigned from the organization in late
71 April.

72 **OLD BUSINESS:**

73 **Website enhancements:** a meeting was held with Don Alspach and ideas were exchanged with
74 staff members to share ideas for updates and access to making future changes.

75 **NEW BUSINESS:**

76 Tony Barrett's name was submitted for consideration to appointment to the Board of Trustees;
77 *motion for confirmation was made by Mary Shields, seconded by Nancy Groszek and*
78 *unanimously approved.*

79 As of the July Board of Director's meeting, Nancy Groszek and Theresa Hoffmann will end their
80 terms on the Board's Executive Committee.

81 **DIRECTOR'S COMMENTS:**

82 None to report.

83 **ADJOURNMENT:**

84 *At 12:05 p.m. it was moved by Mary Shields, seconded by Nancy Groszek, that the meeting be*
85 *adjourned. Upon vote taken, the motion was passed unanimously.*

Minutes Submitted by:

Theresa Hoffmann, Secretary
(Per Recording Secretary)

Proposed Board Meeting Dates for 2016*:

06/15**	07/14	08/10	09/08
10/13	11/11	12/08	

*Dates are subject to change due to holidays or other unexpected occurrences.

**Postponed one week due to Gala