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2 ANCHORAGE SENIOR CENTER  
3 ANCHOR-AGE CENTER, Inc.  
4 Board of Directors Meeting  
5 March 13, 2013  
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8 **Call to Order – Quorum:**

9 Board Members Present: Gordon Glaser; Bud Irwin; Betty Hendrickson; Tonja Woelber; Don  
10 Simmons (telephonically); Tony Barrett (telephonically)

11 Board Members Excused: Fritz Pellum; Jeanne Edwards; Rosa Foster

12 Board Member(s) Absent: David Levine

13 Ex-Officio: Bill Mans

14 Volunteer Assistant to the Secretary: Eileen (Nicky) Nickoloff

15 Endowment Trust Representative: Keith Green

16 Municipality Representative: Lynda Meyer

17 Staff Attendees: Cathy Lee (Executive Director); Judy Joseph, Carmen Montano  
18

19 The meeting was called to order by Gordon Glaser, President, on 3/13/13 at 10:15AM after it was  
20 determined that a quorum was present and business could be conducted.  
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22 **Introductions:** Introductions were made.  
23

24 **Agenda:** Since two Board members were present telephonically and might not be able to stay for the  
25 entire meeting, it was agreed that the agenda would be rearranged so that they would be present to  
26 partake in all important votes.  
27

28 **Minutes of Previous Meeting:** *Bud moved, Betty seconded acceptance of the minutes of the previous*  
29 *meeting with no changes or corrections. The motion was passed unanimously.*  
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31 **New Board Member:** *Peggy Hackett was recommended by Tonja, and seconded by Betty, to replace*  
32 *the vacancy on the Board until fall elections. Motion was passed unanimously.*  
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34 **Reports:**

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36 **Vice President** (Bud) – no report.  
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38 **Secretary** (Tony Barrett) – no report.  
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40 **Treasurer** (Don Simmons, telephonically) – Finance Committee meeting was held March 11. Don  
41 emphasized that the budget for 2013 is a tight one, and it is important that we stay on track.  
42

43 **Executive Director** (Cathy Lee) – A full Director's report was handed out at the Board Meeting. The  
44 following is a summary. Cathy requested that the Board pass a corporate resolution authorizing her, as  
45 ASAC Executive director, to make decisions regarding ASAC contributions, assets and donations to  
46 the Anchorage Senior Activity Center and to accept the asset of Eric Bennett, who was an ASAC  
47 member and who requested that ASAC be 20% beneficiary of his Rollover IRA. ***Bud made the motion***  
48 ***to authorize Cathy Lee, as ASAC executive director, to act on behalf of ASAC in the matter of Eric***  
49 ***Bennett's donation. This was seconded by Tonja, and approved unanimously.***  
50

51 Staff at ASAC for 6 months or more received a 3% wage increase, the first in 2 years.

52 Fur Rondy pin sales profit was \$6026, and thanks are due to Pete Weimer and Fritz Pellum for their  
53 efforts. There was a sale of Fur Rondy collectibles held at the center, and a separate Finance  
Committee report on this subject is attached to these minutes as an addendum.

54 Judy Joseph, the gift shop manager, requested her hours be brought to 29/week, rather than 20. This  
55 would give her time to investigate other sources of income, such as a booth at the downtown Saturday  
56 market, sales of small pieces of donated furniture in the gift shop and on Craig's list, and possible grant  
57 funding. Cathy agreed to the increase in hours, and the Board will look at the gift shop situation in six  
58 months to see if these efforts have been successful.

59  
60 **Endowment Trust** (Keith Green) – monies from closing of an estate have not yet been received. The  
61 endowment trust is up 5.1%. There was a discussion of whether the legacy luncheon might be funded  
62 under the endowment trust; no final decision was reached.

63  
64 **Municipality** –(Lynda Meyer) – because of sequestration, the Aging and Disability Resource Center  
65 (ADRC) budget is up in the air, since funding is unsure. No senior grants were put in the Governor's  
66 budget.

67 Older American month is May.

68 An Elder Summit will be held May 13 and 14 at the Millenium Hotel; everyone is encouraged to join  
69 these important conversations.

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71 **Committee reports**

72 Bud continues working on job descriptions.

73  
74 Presidents report (Gordon) – There will be a nominating committee for new officers (essentially the  
75 executive committee). Bud will chair this, and Bill will also be a member.

76 Gordon will be gone the end of April; Bud will sign checks and perform any other duties as required.

77 Gordon and Cathy will be going before the Equal Rights Commission, in defense of an appeal of a  
78 grievance against the center for discrimination.

79  
80 Finance Committee –*a motion to ask the MOA to provide additional funds to help defray the costs of*  
81 *recertification was made by Betty, seconded by Peggy and approved unanimously.* It is estimated that  
82 this could cost between \$10-30K, depending on whether an outside consultant was hired or staff was  
83 paid overtime. A discussion on the need for recertification emphasized that the center's program for its  
84 members was the most important priority, but that certification sets a standard and the lack thereof  
85 would be a step backwards. Linda Meyer and Cathy Lee will teleconference with Pat Branson in  
86 Kodiak, who is a national expert in this area. Unfortunately, we cannot use our previous application as  
87 a basis for the new one, as the information required changes. It was requested that a Board member  
88 research this subject, but at present, there were no volunteers. *A motion was made by Betty, seconded*  
89 *by Tonja and approved unanimously to table this discussion until the April board meeting.*

90  
91 **Old Business:** *A motion was made by Tonja, seconded by Betty and approved unanimously to accept*  
92 *the Finance Committee report.*

93  
94 Evaluation and rental of Swank House as a revenue source – there is immediate need for \$55 for a  
95 furnace inspection as a life/safety issue. Mark Lewis, PE, estimated a cost of \$10-50,000 to fix up  
96 Swank House, not counting the roof. Cathy requested an estimate of the costs on official letterhead to  
97 accompany any requests for grants to cover this project.

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99 **Persons to Be Heard:** No guests attended the meeting.

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101 **Announcements:** Maria James is organizing a chili event.  
102 The Center could use NEW computers, and is looking for donors.

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**Board Comments:**

There may be occasions when the Sullivan room is more appropriate for Board meetings than the classroom, since there can be teleconferencing there, whereas in the classroom, only one outside phone connection is possible.

30<sup>th</sup> Anniversary – Betty has contacted GCI about sponsoring this event, but the person she needs to talk to is out of town.

**Adjournment:**

*At 11:50 AM, Betty moved and Tonja seconded adjournment; this motion passed unanimously.*

Minutes Submitted by:

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Anthony Barrett, Secretary

**Remaining Board Meeting Dates for 2013**

|          |              |
|----------|--------------|
| April 10 | August 14    |
| May 8    | September 11 |
| June 12  | October 9    |
| July 10  | November 13  |
|          | December 11  |

**Attached Addendum:** Report on disposition of Fur Rondy Collectibles.