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2 ANCHORAGE SENIOR CENTER
3 ANCHOR-AGE CENTER, Inc.
4 Board of Directors Meeting
5 January 9, 2013
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8 **Call to Order – Quorum:**

9 Board Members Present: Gordon Glaser; Tony Barrett; Fritz Pellum; Bud Irwin; Jeanne Edwards;
10 Tonja Woelber; Rosa Foster; Don Simmons; David Levine; Bill Mans (ex-officio)

11 Board Members Excused: Betty Hendrickson

12 Board Member(s) Absent: James Garrigues

13 Volunteer Assistant to the Secretary: Eileen (Nicky) Nickoloff

14 Endowment Trust Representative: none present

15 Municipality Representative: none present

16 Staff Attendees: Cathy Lee (Executive Director); Carmen Montano

17 Guests: Carl Kancir (briefly)
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19 The meeting was called to order by Gordon Glaser, President, on 1/9/13 at 10:03AM after it was
20 determined that a quorum was present and business could be conducted.
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22 **Introductions:** Introductions were waived.
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24 **Agenda Approval:** Changes to the agenda were made as follows: “Friday Dances” was added under
25 the Executive Director report and “Potential for Auction” was added under Tony’s report. *Approval of*
26 *the revised agenda was moved by Tony and seconded by Bud and approved unanimously.*
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28 **Minutes of Previous Meeting:** *Jeanne moved, Rose seconded acceptance of the minutes of the*
29 *previous meeting with no changes or corrections. The motion was passed unanimously.*
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31 **Reports:**

32 **Vice President** (Bud) – waived report until later discussion.
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35 **Secretary** (Tony Barrett) – waived report until later discussion.
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37 **Treasurer** (Don Simmons) – Finance Committee meeting was held January 7, and the 2013 proposed
38 budget was reviewed at the meeting. As of the end of November 2012, the Center was in the black by
39 about \$16K. This is the last year of the Center’s contract with the Municipality, Gordon is working on
40 trying to get this renewed in a timely fashion.
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42 **Executive Director** (Cathy Lee) – A full Director’s report was handed out at the Board Meeting. The
43 following is a summary. There were good turnouts in December for both the Holiday dinner and the
44 Noel Bazaar. The Center was closed from 1 PM December 24 thru January 1. Kristi Norman will be
45 the new volunteer coordinator. James Elgarico was rehired as the new Food Service manager and Jo
46 Ann Swensson is the new part-time dining cashier/attendant. Flat roof repairs were completed on
47 December 7 and new air handlers were installed by January 4, 2013. The dance floor installation is
48 complete. Carl Kancir requested reserving every Friday night for the entire year for dances, but there
49 are times that the room will be needed for other functions, so this cannot be granted. Carl has also
50 requested ASAC get a beer and wine license for the dances, as well as provide snacks. Staff is working
51 on the 2012 building inventory to satisfy the MOA contract requirement. The Swank house pipes are
52 frozen again. Jeanne asked if she could arrange for a volunteer contractor to give us an estimate of what

53 needs to be done at Swank House so that we might be able to apply for a Rasmussen fund grant; this
54 was approved.

55
56 **Endowment Trust** (Keith Green was not present) – monies from closing of an estate have not yet
57 been received. The Davis Foundation made a \$10K donation to the endowment and has asked for a
58 letter telling them what was done with this donation. It was requested that Keith follow up on this.

59
60 **Municipality** – No representative present. The MOA contract was signed by the ASAC but not yet by
61 the Municipality. There are some concerns about potential insurance liability during this interim
62 period. There is also concern that no new Board members have met the MOA representative, since no
63 representative has attended any Board meetings since the new Board was elected.

64 65 **Committee reports**

66 Tony presented an updated simplified list of the various Committees and their chairpersons, There is a
67 new Communications/Marketing Committee, which is a compilation of some previous committees, and
68 includes catering and the newsletter. The chair for this committee is open. There is also an open chair
69 for the Strategic Planning Committee. Tony had hoped to find a computer program that could update
70 the various committees and their membership but found none that was practical in terms of input
71 required and/or cost. For the time being, Tony asked that committee chairs update Mary Wolcuff
72 (receptionist) with any changes. He asked that any reports given to Mary contain the date of the
73 change.

74
75 There was a discussion of the Fund Raising Committee, currently chaired by Fritz. The quilt raffle
76 brought in \$795. Pete Weimer has gotten forms from the Fur Rondy headquarters, and we are hoping
77 to purchase some pins to sell at Fred Meyers store(s). The Board has already approved a line of credit
78 for Fur Rondy pins and memorabilia.

79
80 Carmen gave out information on the Brain Games planned for February 13, and asked for monetary
81 sponsorships from Board members and others to help cover costs for printing, coffee, food and
82 miscellaneous items.

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84 Tony was approached by an auctioneer who does state sales who would be willing to do an auction at
85 the Center, including a silent auction of 20 items donated by Center members. The only date available
86 for both the Center and the auctioneer is March 9 and it was agreed that this does not allow enough
87 time to obtain estimates of costs and potential gains, and review by the Finance Committee.

88
89 Bylaws Committee – There were 2 minor typographical changes to the Bylaws that were corrected; the
90 revision is dated 12/12/2012. ***Motion to approve this final copy was made by Tony and seconded by
91 Don, and approved unanimously.***

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93 Proposed Standing Rules – Bud explained sections that were revised or added. Standing Rules are
94 guidelines, and can be changed as needed. ***Motion to accept these as revised was made by Tonja,
95 seconded by Don, and approved unanimously.***

96
97 Presidents report (Gordon) – A Board retreat is tentatively scheduled for January 28 or 29. Gordon will
98 be meeting with the MOA to discuss their attendance at Board meetings. A legislative tour of the
99 Center was held and two representatives from Les Gara's staff attended, but several others cancelled.
100 Gordon mentioned that he cannot run again for Board President or Executive Committee, and asked
101 Board members to consider candidates for this position.

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Old Business:

Finance Committee recommended approval for the October and November financial statements. *Don moved and Jeanne seconded and this was approved unanimously.*

Persons to Be Heard:

Carl Kancir – Carl again expressed his concern that the needs of seniors and other working people are not being addressed by the times the Center is open, and that this is cutting down on our pool of volunteers.

New Business:

The activities required for recertification of the ASAC are proceeding.

Stickers have been made up for the ASAC’s 30th anniversary but no sponsor for a celebration has been found.

A number of Board members will be away for parts of the winter, and a list of these names and dates will be made available to the Executive Committee of the Board, as well as the Executive Director.

Adjournment:

At 11:50AM, Tonja moved and Jeanne seconded adjournment; this motion passed unanimously.

Minutes Submitted by:

Anthony Barrett, Secretary

Board Meeting Dates for 2013

January 9	July 10
February 12	August 14
March 13	September 11
April 10	October 9
May 8	November 13
June 12	December 11